1. **Conflict Resolution**

Conflict is based on interaction and can be driven by perceptions, not just by the objective situation. It begins and is sustained by the behaviors of the parties involved and their reactions to one another. In conflict resolution, communication is the key and it is important to talk to others and gather as much information and advice as possible.

2. **Goal Setting**

Goal Setting will focus on career goal-setting techniques and how to:

- Identify your individual values and motivators.
- Create and analyze career goals.

Develop a detailed plan to assist in reaching those goals. Join us for an interactive session to assist you in achieving your goals.

3. **Time Management**

Time is one of the most important resources that an employee can possess. It must be managed with the same diligence as money. This workshop will provide several tools and strategies to help recapture your day and get the job done more efficiently! Topics covered will include:

- Identifying your 3 time bandits
- 3 time management methods to help you win back your day
- Simple tools to help overcome stress and procrastination

Join DeVry University as we discuss the “Ins-and-Outs” of effective time management.

4. **Generations @ Work**

Today, many organizations are finding four different generations interacting in the workplace: Traditionals, Baby Boomers, Gen Xers, and Millennials. Each bring their own unique and sometimes differing perspectives, values and communication styles to the workday experience. Join us for a discussion of generations and workplace communication. Explore strategies for understanding and effectively managing the different generations.

5. **The Human Side of Change (Management)**

To thrive in today’s global economy, one must embrace change as a “way of life”. Organizational change is a process that begins in the minds of our leaders, includes the design of a flexible organization, and the education of a flexible workforce. Learn how organizations embrace their workforce as fundamental to any successful change initiative, by learning about the 10 Principles of Change Management and how to engage an entire organization in the process. Successful companies develop a culture that just keeps moving all the time”

Rosabeth Moss Kanter, Harvard Business School, 1999
6. **The Art & Science of Managing Your Career**
Whether you are actively searching for work or interested in your professional advancement, this workshop offers relevant and timely information on how to manage your career.
- Learn how to craft a personal bio and resume, and your 60 second elevator speech.
- Learn how to present yourself & polish your interviewing skills.
Become more knowledgeable about the changes in the 21st Century Workforce. These changes include a fundamental transformation for all industries and require increasingly higher skill sets and higher education. Assess your competitive edge in today’s workforce and recognize the value of education in today’s job market. Join us to learn more about the Art and Science of Managing your Career!

7. **Social Media, Self-Marketing, & Building Professional Communities**
It is the human connections that get you work much more than the "database query" of searching job listings. What is Social Media Marketing and how can we use it to enhance our career search and visibility? LinkedIn, Facebook, Twitter……join us to learn how to leverage these sites and build professional networks and communities.

8. **Advancing Your Career Goals Workshop - “Higher Education & the Adult Learner”**
The decision to pursue a college education can be a very daunting task for any adult learner. Often times, just getting started is the most difficult obstacle to overcome. In this workshop, we will address and answer many of the most pressing questions that working adults need to consider before going back to school.
**This workshop will discuss:**
- Online Learning
- Accelerated Degree Programs
- How to Overcome Potential Detours
- Transferring Qualifying Past College Credit “Testing Out” of Classes
- Financing Your Education
- Teaching, Testing, & Learning Styles
- Characteristics of Adult Learners

9. **DeVry University and its Keller Graduate School**
Join us to learn more about DeVry University and its Keller Graduate School of Management’s degree programs, flexible scheduling, our qualified professors with real-world experience and our market-driven curricula for immediate application to the workplace.